

INCREASE YOUR
EMPLOYABILITY
TRAINING

FREE

*FOR NZ RESIDENTS 16 YEARS AND OVER, NOT ENROLLED IN FULL-TIME SECONDARY SCHOOL

ENROL NOW

www.front-line.co.nz

0800 287 754



Increase your Employability

1 DAY COURSE

No matter what age, applying for a new job can be a daunting and often overwhelming process without the support on where to start. Join our 1 day course where we will equip you with simple yet valuable information to help maximise your employability and confidence within today's job market. Throughout the day we will coach you on what to include in your CV, how to create an engaging cover letter and tips on how to make that memorable first impression with a prospective employer.



Entry Requirements

- Eligibility to access free fees*
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- *16 years old or over and not enrolled in full-time secondary school



Course Content

- Creating CVs and cover letters
- Different interview styles and common questions
- Understanding the value of networking
- Personal presentation and ethics
- Employment contracts
- Meet employers looking for employees



Investment

- FREE
- 9am - 3pm at Front-Line Training
- A digital certificate upon completion
- Tea and coffee provided

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or for more information



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front line
training consultancy